



UK FUND FOR CHARITIES

INTERNATIONAL PROGRAMME APPLICATION FORM

SECTION 1 of 3 - CONTACT AND REGISTRATION DETAILS

Name of Application Organisation in Full:	
Contact Person and Position in Organisation:	
Physical Address (include postal code and country):	
Telephone (Inc International Dialing Code):	Fax (Inc International Dialing Code):
Email	Website
Country of registration: Applicant charity number:	Website of registration organisation with which applicant organisation is listed:
Primary Purpose(s) of the organisation:	

Please provide the following:

- ◆ A copy of your organising documents in English (translated if necessary) and in the original language if applicable. Include name, address, email, website if any and relevant qualifications of translator. The translation should be legally endorsed. Note, the UKFC will also have the translation checked and may pass on any costs incurred.
- ◆ Copy of your proof of NPO/charitable status
- ◆ Annual reports and financial statements for the last three years in English (translated if necessary with conditions as above).
- ◆ Photo ID documents for three directors (eg. copy of current passport).
- ◆ A copy of your Policy for Safeguarding children/young people or vulnerable adults if you support either of these groups.
- ◆ A copy of your Privacy Policy safeguarding individuals' personal information.
- ◆ A copy of your bank confirmation letter

NB: Please only include the requested items; some software won't upload large numbers of documents.

UNDERTAKINGS

IMPORTANT: Please confirm the following by ticking each box and indicate below on which page in your documentation this is shown, please also highlight the page in your documentation. If any of the following are not confirmed by the documentation you are submitting, please indicate any other ways in which you can provide confirmation.

	Page No.	Tick Box
• No person or company benefits from the income or assets of the applicant organisation, other than as an employee of that organisation or as a recipient of charitable activity or as a provider of goods or services to the applicant organisation.		
• The applicant organisation has no shareholders.		
• If the applicant organisation were to stop operating, its assets would be distributed to other charitable organisations or for similar charitable purposes.		
• The applicant organisation does not engage in non-charitable activities.		
• The applicant organisation does not lobby (other than as a small part of its overall charitable activities) or participate in political campaigns.		
• The applicant organisation is not controlled by any other organisation		

Your signature on this Application Form will confirm that your organisation agrees that any grant received from the UK Fund for Charities will be used in accordance with the terms of the grant. Your organisation will not use the grant for any other purpose. Any grants not so applied or that cannot be so applied will be returned to the UK Fund for Charities or used for such other purposes or programmes as may be agreed with the Trustees of the UK Fund for Charities.

Agreed and Accepted:

First Signature.....Name.....Job Title.....

Second Signature.....Name.....Job Title.....

Date.....

Note: One signature must be that of the Chairman or equivalent.

SECTION 2 OF 3 – DIRECTOR/TRUSTEE INFORMATION

FIRST TRUSTEE / DIRECTOR.

Full Name:	Job Title:
Address (include postal code and country):	
Telephone (Inc International Dialing Code):	Fax (Inc International Dialing Code):
Mobile (Inc International Dialing Code):	
How long in this position?	Are you a voting member?
The best time for us to contact you:	

SECOND TRUSTEE / DIRECTOR

Full Name:	Job Title:
Address (include postal code and country):	
Telephone (Inc International Dialing Code):	Fax (Inc International Dialing Code):
Mobile (Inc International Dialing Code):	
How long in this position?	Are you a voting member?
The best time for us to contact you:	

THIRD TRUSTEE / DIRECTOR.

Full Name:	Job Title:
Address (include postal code and country):	
Telephone (Inc International Dialing Code):	Fax (Inc International Dialing Code):
Mobile (Inc International Dialing Code):	
How long in this position?	Are you a voting member?
The best time for us to contact you:	

SECTION 3 of 3 – PAYMENT DETAILS

Please return the form with sections 1 and 2 fully completed together with the required documents and the evaluation fee of £100. Your application will not be considered unless we have all the correct paperwork and the fully completed form.

Payment Options:

1. By sterling cheque made out to "UK Fund for Charities".
2. Pay online via PayPal – go to our website: https://www.ukfundforcharities.org and follow the Application Link.
3. By Bank Transfer to Barclays Bank - <u>Account Name:</u> UK Fund for Charities <u>Sort Code:</u> 20-23-97 <u>IBAN:</u> GB23 BUKB 202397 23 729745 <u>SWIFTBIC:</u> BUKBGB22

The UK Fund for Charities reserves the right to cancel Membership of the International Programme without a refund if the Trustees consider that a Member of the Programme has acted improperly and brought the UKFC into disrepute.

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